

## November 30, 2016 – PHARC Executive Meeting

The PHARC executive meeting was held on November 30, 2016, at the Arby's restaurant in Pullman, WA. The meeting began approximately 1840 hours.

In Attendance:

Roger Daisley (W7ALA); Elizabeth Simon (KK7VO); Jim Kusznr (K7LL); Geoff Billin (KC7QCS); Eric Bechtel (AE7UF); Richard Huggins (KD7VRL); and Randall Ramsey (KI7BSW).

The following officer positions were affirmed for 2017:

<u>Title</u>	<u>2016 Officers</u>	<u>2017 Officers</u>
President	Roger Daisley	Roger Daisley
Vice President	Elizabeth Simon	Elizabeth Simon
Treasurer	Jim Kusznr	Eric Bechtel
Secretary	Geoff Billin	Randall Ramsey

Bank Account and Signatures:

Jim talked about bank account setup. Geoff delivered a signed copy of the November minutes as Jim had asked. The bank wants full names of the elected officers in the future. There's a question of which officers should be authorized -- discussed later (See below).

Survey Results:

A member survey passed out to all members at the November meeting was discussed. Roger said that the main thing he saw was more than 50% said they wanted more information on ARES.

ARES:

The group felt that a ten minute standing agenda item for ARES reports, plans, and schedules should be added.

Christmas Holiday Season Pot-luck:

The scheduled date for the club's annual Christmas Party is set for Dec. 9. It was suggested that we invite other clubs. Randall will make contact with the UI club (W7UQ). The WSU club (W7YH) email is <[w7yh@wsu.edu](mailto:w7yh@wsu.edu)>; no one volunteered to contact them. SEL's club secretary is Eric; he will do the invite.

Cabin Availability:

Question about cabin availability was asked. Last we knew, it was available. As far as everyone knew, the December date had been scheduled. Also, the contact for the American Legion had changed with no update on who would be the new contact.

#### Bank signatures and authorizations:

All authorized officers must sign at the Banner Bank Pullman Branch on Main Street -- or make arrangements with the bank for another location. It was decided that two officers will have authorization to conduct the necessary bank activities. The group resolved that the two authorized officers will be the Treasurer (Eric) and the Vice-President (Elizabeth). Eric will take the signed minutes showing the new officers to the bank. Randall will write up the minutes of this meeting including the decision to go to two authorized signers. He will include the full names of the signers. He will sign a printed copy and get it to Eric who will take the documents to the bank and have the bank create a new signature sheet. After allowing 24 hours Eric will go to the bank and sign the new signature sheet. Eric will notify Elizabeth who will, then, go to the bank and sign the signature sheet.

#### By-law revisions:

Arising from previous topics of discussion, it became clear that the By-laws could use a little cleaning up. e.g., when do newly elected club officers take charge of their responsibilities? This will be a project for sometime next year. No one is associated with the task.

#### Hamfest representative:

To participate in the hamfest and earn the roughly \$250 we need to send a representative to the occasional meetings. Randall might be available, but needs to know the date. Geoff will provide it. Randall indicated a back-up person may need to be identified should he not be able to attend.

#### ExComm meetings:

In the past, about the second week of the month the Vice President or Secretary sent email to the officers to start an agenda for the upcoming meeting. Sometimes the group met in person. The practice the last year was for the Secretary to send a reminder message to Palouse-hamnews <<https://groups.google.com/forum/#!forum/palouse-hamnews>> and to include the agenda.

#### Equipment for presentations:

During the meeting, Randall brought a topic of back-up presentations, which was misinterpreted as equipment for presentations, which took on a life of its own. If anyone has a presentation topic to convey during a regular monthly members' meeting, alternatives are available. Many use an overhead projector. Roger has an older projector and a screen. Jim can get a projector with several-days notice. Ken Gordon (W7EKB) might be able to get one with several-days notice. Austin Cole (KF7SIW) might have one, as well as, the W7UQ President, Bill Duncan (KE7OVE), may have one.

#### Backup presentation:

Randall wondered if it would be good to have a second presentation ready in case the original presenter was unavailable. The response was that it has happened in the past and the group got by. A few people could probably do an impromptu presentation; no names were mentioned.

Program for 2017:

The following is the current line-up for presentations to be given at the monthly members' meeting:

January 2017 -- Austin talks about Northwest Electronics.

February 2017 -- Ed from Pullman Building Supply will talk about generator power for emergency operation.

March 2017 -- Roger will coordinate some training on "How to get on the air". It may include an opportunity for new hams to transmit. (There may be other opportunities for learning at Northwest Electronics in the biweekly meeting nights. Jim thought that one-on-one might be better in a "lab" environment.)

April 2017 -- Eric will talk about Handi-Hams -- working with handicapped operators.

May 2017 -- General discussion and planning for Field Day

June 2017 -- Last-minute planning for Field Day. Probably at the site to be used for the station.

Membership Drive:

The group discussed the need to increase membership and to actively seek members. Randall discussed the need to present informational packets to recently-licensed ham operators. Also, discussed was the need for a radio set up to get amateurs on the air.

The meeting adjourned at 1948 hours.

73,

Randall Ramsey KI7BSW